

Northern Marianas College
ACADEMIC COUNCIL
Minutes of May 13, 2011

DATE: May 13, 2011

TIME: 2:30 p.m.

PLACE: N-5

Voting Members Present:

James Kline, Chair, L&H Dept. *Vice Chair*

Dr. De Torres, Chair, SMHA Dept.

Thomas Sharts, Acting Chair, SSFA Dept.

Dr. John Griffin, Chair Business Dept.

Rosa Tudela, Chair, Nursing Dept.

Dr. Joseph Peters, Director, SOE

Dr. Tim Burk, Director, CPS

Non-Voting Members:

Galvin Deleon Guerrero, Director, OIE

Cynthia Deleon Guerrero, Director, OAR was present in this meeting.

Amanda Allen, Distance Ed Coordinator, IT

Others Present:

Joyce Taro, Recorder

Lisa Hacskaylo, Institutional Researcher, OIE

John Cook, Archivist

Meeting was called to order at 2:40 pm by the Vice Chair, James Kline.

1) Review and Adoption of May 13, 2011 Agenda

Under course guide review-Modification: added iv) MG 238

Agenda was approved as amended.

2) Review and Adoption of the following Minutes

a) April 29, 2011 **TABLED**

3) Announcements

a) Webinar

Amanda informed AC that she will be hosting a webinar to cover forms of assessment and ways to provide information. Today the webinar will start at 3:30pm. Starting next week Friday, she will be showing the Webinar every Friday at 1:30pm in N-5. If members are unable to attend, she can email link for members to watch.

4) Old Business

a) Staggered Course Assessment Schedule

James announced that the course assessment for Spring 2011 are due May 20th next week to the Dean of APS.

b) AC Evaluation Committee - **TABLED**

5) Degree and Certificate Program Review

a) Revisions to Individualized Degree Plans/Individualized Certificate Plans

None

b) Department Request to Place Program(s) on Inactive Status

None

6) Course Guide Review

a) Inactive Status

None

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b) Cancellations
None

c) Modifications

i) DR 120

Motion to approve the DR 120 course guide as amended was made. M/S: Dr. Griffin/Rosa.
Motion carried.

ii) DR 202

Motion to approve the DR 202 course guide as amended was made. M/S: Dr. Griffin/ Tom.
Motion carried.

iii) MU 107

Motion to approve the MU 107 course guide as amended was made. M/S: Dr. Griffin/Dr.
Peters. Motion carried.

iv) MG 238

Motion to approve the MG 238 course guide as presented was made. M/S: Tom/Dr. Peters.
Motion carried.

d) New
None

7) New Business

- a) Nursing Program Clinical/Practicum Hours (Related Learning Experience) - **TABLED**
- b) Volunteers - **TABLED**

Dr. Griffin informed AC that the conference scheduled for June 5-10 in Guam is \$1,900 which covers the training this year and next year. It was recommended that the Dean get clarification on this.

8) Adjournment

Meeting adjourned at 3:13pm.